

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HARRISON RANCH
COMMUNITY DEVELOPMENT DISTRICT**

The 1st meeting of the Audit Committee of the Harrison Ranch Community Development District was held on **Monday, November 14, 2011, at 1:34 p.m.**, at the Harrison Ranch Clubhouse, located at 5755 Harrison Ranch Boulevard, Parrish, Florida 34219.

Present and constituting a quorum were:

Adam Smith	Audit Committee Member
Parker Hirons	Audit Committee Member
Allen Converse	Audit Committee Member

Also present were:

Molly Syvret	District Manager, Rizzetta & Company, Inc.
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A. (via speaker phone)
Jeb Mulock	District Engineer, ZNS Engineering, L.C.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Syvret called the meeting to order and read roll call.

SECOND ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions and Evaluation Criteria**

Ms. Syvret provided an overview of the Audit Proposal Instructions and Evaluation Criteria, and explained the difference between the two sets of instructions and criteria provided; one includes price and one does not. She advised the Committee that it is their decision whether to use price as a criteria or not; however, if price is utilized in the evaluation criteria it cannot be the sole or predominant criteria. Discussion ensued.

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On a Motion by Mr. Converse, seconded by Mr. Hirons, with all in favor, the Committee recommended that the Board authorize District Staff to publish an RFP for audit services, utilizing price as one of the evaluation criteria in considering the proposals, to set the deadline for submitting proposals to be December 2, 2011 at 5:00 p.m., and to set the second audit committee meeting for December 12, 2011 at 1:30 p.m., for the Audit Committee of the Harrison Ranch Community Development District.

THIRD ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Hirons, seconded by Mr. Smith, with all in favor, the Board adjourned the Audit Committee meeting at 1:41 p.m. for the Audit Committee of the Harrison Ranch Community Development District.